

## INTRODUCTION

Arunoday Public Senior Secondary School, was founded on 2nd July, 1994 to educate the children of Nursery and Kindergarten stages. Being run by the Arunoday Educational Society, the institution has grown and is now fully registered and recognized by the Govt. of Rajasthan up to the class XII.

The school is an English Medium, day school. It has an independent structure, innovative character and an environment that is warm and intimate.

## AIMS & OBJECTIVES

APS is culturally rooted in India and its people. We aim at the making of a wholesome personality and endeavour to promote among the children a sense of discipline, community spirit and a quality of self reliance. Our effort is to make learning an enjoyable experience of discovering and creative thinking. The values of dignity of labour would be inculcated among the students.

## SCHOOL RULES & REGULATIONS:

1. Strict regularity, implicit obedience, honesty, courtesy in speech and conduct, cleanliness of dress and person are expected from every pupil. Students and parents must strictly conform to the instructions, rules and regulations laid down in this regard.
2. Pupil are responsible to the school authorities not only for their conduct in school but also for their general behaviour outside.
3. It is obligatory that all students are present for the morning assembly, failing which disciplinary action would be taken.
4. All are expected to converse in English during school hours.
5. Silence must be observed in the school premises during class hours.
6. No Jewellery or fancy items will be permissible in school.
7. Every pupil attending the school is expected to take part in games and all school activities.
8. No pupil must leave the school premises without the permission of the Administrator during the school hours.
9. Pupil are responsible for the safe custody of their books and belongings. The school authorities will not be responsible for loss or damage to them.
10. Parents and guardians are not allowed to see their children or interview any teacher during school hours without prior permission of the Administrator.
11. Pupil who have been absent from class must have the reason entered in the "Regularity Record" and get it signed by the Administrator before entering the class. Incase of absence due to illness exceeding three days a registered doctor's certificate should be submitted.
12. Fine may be imposed by the Administrator for breaches against regularity or discipline.
13. Irregular attendance, habitual idleness and disobedience justify dismissal.
14. If a child continues to be absent for 15 days without permission, his/her name will be struck off the school rolls and in case of rejoining, in addition to the admission fee payable, re-admission shall be subject to the discretion of the Administrator.
15. No pupil will be promoted to the next class before the end of the school year. Further, there will be no provision for reassessment or promotion on trial.
16. Any kind of damage done to the school property must be made good by the pupil concerned.
17. Gifts to the members of the staff or other demonstration in their honor will not be allowed without the permission of the Administrator.
18. All fees and dues for the term must be cleared in full before the beginning of the term examination failing which the pupil will not be allowed to sit for the examination and will not be accepted in the forthcoming term or session.
19. The students of APS are expected to behave in a polite manner on all occasions. They should address their teacher and all members of the staff with respect and politeness. They must show gentleness and courtesy to their companions refinement of manners, uprightness and self-restraint should distinguish every pupil of the school.



## ADMISSION

Application forms for admission will be available at the school office on payment of Rs 150/-. They must be duly completed and submitted at the school office.

The application forms must be accompanied with the originals and attested birth certificate from the Municipality. The originals will be returned after scrutiny. Applicants for LKG and above must submit a Transfer Certificate from the previous School attended.

Qualifying age for various classes as on 1st July of the year when joining

- NURSERY = 2 ½ to 3 ½ Year
- LKG = 3 ½ to 4 ½ Year
- HKG = 4 ½ to 5 ½ Year

1st Class = Not less than 5 yrs and more than 6 yrs & 11 month 29 days.

2nd Class = Not less than 6 yrs and more than 7 yrs & 11 month 29 days.

3rd Class = Not less than 7 yrs and more than 8 yrs & 11 month 29 days.

4th Class = Not less than 8 yrs and more than 9 yrs & 11 month 29 days.

5th Class = Not less than 9 yrs and more than 10 yrs & 11 month 29 days.

6th Class = Not less than 10 yrs and more than 11 yrs & 11 month 29 days.

7th Class = Not less than 11 yrs and more than 12 yrs & 11 month 29 days.

8th Class = Not less than 12 yrs and more than 13 yrs & 11 month 29 days.

## WITHDRAWAL

No Transfer Certificate will be issued until all dues to the school have been paid in full.

The Normal Procedure of withdrawing a student from the school is to apply for a Transfer certificate, which will be granted on payment of a fee of Rs 100/-. Notice of withdrawal should be given one month in advance or else the fee for the following month will be charged. No subsequent change in data will be permitted thereafter for any reason whatsoever.

The names of students who have not returned to school within 15 days of commencement of new session and, whose absence has not been excused will be withdrawn from the rolls.

Any Pupil failing two years in succession in the same class or failing twice in three consecutive years will be struck off the roll and a migration certificate will be granted on request.



## FEE

Details can be obtained from School Office.

## FEES CONCESSION

The third child of the same family studying in APS will be given some concession on tuition fee purely on economic grounds for which income proof must be submitted.

## UNIFORM

All students are required to wear only the prescribed school uniform which must be of a similar quality for all, clean, well creased and in good repair.

NOTE: The Uniform Pattern is displayed at the school office.

## ABSENCE AND LEAVE

1. No leave of absence is granted except on previous written application from the parent or guardian and that too for a serious reason.
2. Absence without leave is liable to punishment either by fine or at the discretion of the Administrator.
3. Repeated absence renders the student liable to dismissal.
4. Coming late to school often and failure to bring books etc. are not allowed.
5. All pupils are expected to attend the school on the re-opening day after each vacation. Absentees will be dealt with seriously.



## SCHOOL SESSION

April to March

Final Exams in March. New Classes from April. Summer holidays in May-June

## SCHOOL TIMINGS

Summer : (July to October, March & April) : 7.45 a.m. to 1.30 p.m.

Winter : (November to February) : 8.15 a.m. to 2.00 p.m.

## SCHOOL ROUTINE/TIME TABLE

As mentioned in the School Diary.

Students are expected to reach the school 15 minutes prior to the assembly to enable completion of Roll Call.

## CONVEYANCE:

Arrangement will be made on request.

## COMPUTER EDUCATION:

Keeping in pace with time the students of classes 1st to X would be exposed to computers in an effort to make them computer literate.

## EXTRA CURRICULAR ACTIVITIES:

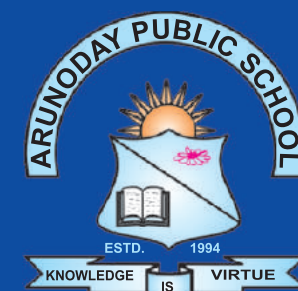
The School will hold competitions in Sports & Games, Debates, Quiz, Painting, Fancy Dress, etc. Suitable Awards for both Individual & Team Games would be distributed to the deserving.

## EXAMINATION PROCEDURE:

1. There will be three Unit Tests in a year, and two major examinations in December and the final in March/April. There would also be class tests between these Exams. In addition, evaluation reports based on class and home work will be issued on regular basis. There will be three Quarterly examinations for the KG Section in September, December and March.
2. Students absent from an examination for any reason will not be re-examined.



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ARUNODAY PUBLIC SCHOOL  
AJMER

SENIOR SECONDARY | ENGLISH MEDIUM | CO-EDUCATION

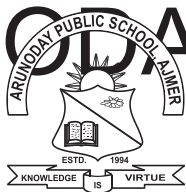
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PROSPECTUS

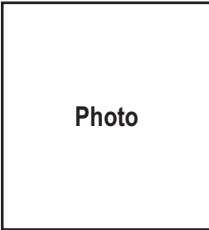




ARUNODAY Public Sr. SEC. SCHOOL, AJMER



REGISTRATION / APPLICATION FORM



Registration No. ....

1. Name of the candidate in full (BLOCK LETTERS)

:

.....

(a) Admission desired in class

:

.....

(b) Sex

:

Boy ☐ Girl ☐

(c) Category

:

General ☐ S.C. ☐ S.T. ☐ OBC ☐

(d) Caste

:

.....

(d) Date of Birth

:

In figures.....

:

In Words.....

:

.....

(e) Last School Attended

:

.....

(f) Bus Stoppage ( if School Conveyance is required)

:

.....

2. Name of Father ( BLOCK LETTERS )

:

.....

:

.....

(a) Occupation :.....

Designation .....

(b) Local Postal Address

:

House No. ....Ward No.....

Name of colony .....

(c) Education Qualification

:

.....

3. Name of Mother ( BLOCK LETTERS )

:

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(a) Occupation :.....

Designation .....

(c) Education Qualification

:

.....

(d) Phone No.

:

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4. Name & Class of real brother or sister if studying in this school .....

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Declaration by Parent/Guardian

I hereby declare that the information given above is correct and that I have gone through the prospectus and undertake to abide by school rules.

N.B.- (1) Enclose original Birth Certificate obtained from Municipality/ Panchayat along with one photocopy of the same  
(2) Original Transfer Certificate

Date :.....

Signature in full of Parent/Guardian

ADMINISTRATOR